



EDUCATION AND TRAINING BOOKING FORM

Personal details

Title:	First name:	Surname:
ICS: <input type="checkbox"/> Frimley <input type="checkbox"/> Surrey Heartlands <input type="checkbox"/> Other: _____		
Name of organisation:		Job title:
Work address:		
Tel:		Email:
Where did you hear about this event? <input type="checkbox"/> PT website <input type="checkbox"/> Flyer <input type="checkbox"/> Other: _____		
Invoicing details: (Name, address, contact telephone number)		
Professional group: <input type="checkbox"/> Medic <input type="checkbox"/> RN <input type="checkbox"/> NA/ACP <input type="checkbox"/> AHP <input type="checkbox"/> HCA <input type="checkbox"/> Adult Social Care <input type="checkbox"/> Other: _____		

Course details

Course name:
Course date(s):

I am happy to be contacted by:

Post: Yes No

Email: Yes No

Phone: Yes No

Text: Yes No

I have read and understood the Terms and Conditions overleaf

Manager's name (printed):	
Manager's signature:	Date:

Please return form to: Education Dept, Phyllis Tuckwell, Waverley Lane, Farnham, Surrey GU9 8BL
Telephone: 01252 729474 Email: education@pth.org.uk

TERMS AND CONDITIONS

Please ensure that you include a signature overleaf to confirm that you (or your manager) have read and understood the Terms and Conditions below.

Booking Conditions:

Acknowledgement of booking will be sent on receipt of the booking form, and a confirmation email will be sent prior to the course date, giving any additional details that may be necessary. A Certificate of Attendance may be issued.

Data Protection:

Phyllis Tuckwell will keep any personal information you supply for the purpose for which you have provided it. It will not be passed to any other organisation, unless this is made explicit when you supply it. However, we may from time to time wish to send you details of other courses and services provided by Phyllis Tuckwell.

No Smoking Policy:

Phyllis Tuckwell operates a No Smoking policy across their buildings and grounds, including the entrance areas to both the Hospice and Beacon Centre. If you smoke, you may do so in the nearby roads, but we politely ask that you respect the neighbouring properties by not leaving your cigarette ends there.

Parking:

At the Hospice

There is no parking at the Hospice except for disabled badge holders. Parking is available on the various roads adjacent to the Hospice, all within a 10-15 minute walk. We ask that you do not park on the junctions of adjoining roads and also respect neighbouring private properties, driveways and access areas.

At the Beacon Centre

Free parking is available for registered attendees. Drive up to the barrier and wait for entry.

General:

We cannot accept any responsibility for loss or damage to personal property.

All attendees are required to register their attendance on arrival.

Photography:

On occasion, we may take photographs of education sessions to use in our marketing and publicity material. You consent that photographs containing your image may be used by Phyllis Tuckwell for marketing and publicity purposes, unless you tick this box: